

Swanage Railway Company

Position: Trustee (Finance and Fundraising Oversight) - Role Description

Role Overview

The Trustee Director for Finance Oversight will play a key role in supporting the financial sustainability and integrity of Swanage Railway. While not managing the day-to-day finances, this Trustee will provide strategic oversight, financial guidance, and governance support to ensure the Trust operates within sound financial principles and in alignment with its charitable objectives.

Key Responsibilities

- Provide strategic oversight of the Trust's financial position, budgeting processes, and financial planning.
- Review and advise on financial reports, forecasts, and performance indicators.
- Support the development of long-term financial strategies that align with the Trust's goals.
- Ensure compliance with relevant accounting standards, charity law, and regulatory requirements.
- Work with the Finance Manager and FRG team to monitor cash flow, reserves, and investment policies.
- Help ensure transparency and financial accountability across the organisation.
- Contribute to the Trust's risk management framework with specific attention to financial risks.
- Support funding applications, financial reporting to funders, and sustainable income planning.
- Promote good financial stewardship, value for money, and effective financial controls.

Person Specification

- Experience in financial management, accountancy, or charity finance.
- Understanding of charity accounting principles and relevant regulatory frameworks.
- Strategic thinking and ability to interpret financial information to inform decisions.
- Sound judgement and a collaborative, supportive approach.
- Ability to communicate complex financial issues clearly to non-financial audiences.

- • Commitment to the values and objectives of Swanage Railway.

Working Conditions

- • This is a voluntary, non-executive Trustee role.
- • The Trustee will attend regular board meetings and relevant finance or audit sub-committees.
- • The role may involve occasional meetings with staff, volunteers, or external advisors.
- • Trustees are expected to read financial papers in advance and contribute to discussions constructively.

This is a significant opportunity to help safeguard and strengthen Swanage Railway's financial future. We welcome individuals with strong financial skills and a passion for supporting heritage and community.