



OPERATIONS ASSISTANT

Salary: c£20000

PASSIONATE ABOUT HERITAGE RAILWAYS

Swanage Railway is an award winning heritage railway carrying 200,000 passengers a year, making it one of the leading tourist attractions in Dorset.

Working as part of a team, you'll join people who are passionate about delivering safe, reliable and punctual train services using our heritage steam and diesel locomotives.

The role

As Operations Assistant you will play the important role of ensuring that we operate our train services safely and punctually.

You will have the opportunity to put your practical and organisational abilities to use through effective rostering, stock control and ordering of consumables, ensuring an organised and tidy work environment, supervising the use of our carriage washing equipment and undertaking operational duties.

Working as part of a team, you will follow required procedures to ensure that things run smoothly to a high standard and often to a tight deadline. Ensuring good practice and promoting the benefits of an efficient, clean and safe environment will also be key aspects of the role.

Working within our Operations Department, you will have the opportunity to gain a unique insight into the various aspects of operating our heritage railway and working within a 'volunteer led' organisation with a strong focus on improving services.

The person

- Practical experience within a railway environment of operational roles
- Experience of rostering and operational aspects of a railway.
- Practical ability to operate machinery.
- Educated to GCSE level or equivalent with a minimum of 3 subjects, including Maths and English.
- Self-reliant but also a team player with a positive attitude to working with both volunteers and staff to solve problems constructively.
- A 'can-do' attitude along with an honest and pragmatic approach to work.

Benefits of working for Swanage Railway

- Salary c£20,000 40-hour week (including flexible hours and days)
- 30 days holiday including statutory bank holidays
- Contributory pension scheme subject to conditions
- Free or subsidised refreshments when working.

How to apply

Please click on this link to the Information pack and application form. When completed your application form and cv should be emailed to recruitment@swanagerailway.co.uk

Closing Date: **12.00 Tuesday 28th May 2019** Interview Date: **Friday 7th June 2019**
No agencies.