## **Staying COVID-19 Secure**

We confirm we have complied with the government's guidance on managing the risk of COVID-19

## • FIVE STEPS TO SAFER WORKING TOGETHER

- We have carried out a COVID-19 risk assessment and shared the results with the people who work here
  - We have cleaning, handwashing and hygiene procedures in line with guidance
  - We have taken all reasonable steps to help people work safely from a COVID-19 Secure workplace or work from home

We have taken all reasonable steps to maintain a 2m distance in the workplace

Where people cannot keep 2m apart we have ensured at least a 1m distance and taken all the mitigating actions possible to manage transmission risk

Keter J. Milton Signed on behalf of employer Employer Swanage Railway Company Ltd Date 3rd March 2021

Who to contact: <u>Peter J Milford, Company Secretary - Barry Osgood, Health and Safety Manager</u> (or the Health and Safety Executive at www.hse.gov.uk or 0300 003 1647)